

# Computerized Accounting II

Credit – ½

Term(s) - 1 Semester

**Prerequisites:** Computerized Accounting I

**Course Description:**

Computerized Accounting 2 is a course in which students extend their knowledge of the double entry system procedures using a departmentalized business. Students also learn procedures for accounting control systems, accounting adjustments, management and cost accounting, and not-for-profit accounting. Most assignments and projects are done with the assistance of accounting software.

This course is highly recommended for any student who wishes to pursue a college degree in a business field such as marketing, management, finance, information systems and accounting.

**Course Content:**

1. Accounting Terminology
2. Accounting Period Cycle Activities
3. Preparing and Analyzing Financial Statements
4. Accounting Control Systems
5. Business Ethics
6. Not-For-Profit Accounting Systems

**Course Format:**

Teacher presentations are given to introduce and teach students terminology and procedures.

**Course Expectations:**

Students are expected to read chapters and complete textbook and workbook assignments by following teacher instructions and provided samples. Students are assessed on written tests and problem tests.

**Course Objectives:**

- Define and apply accounting terminology in preparing accounting documents.
- Apply ethical decision-making skills in communicating and making accounting decisions.
- Complete all activities involved in a financial accounting period cycle.
- Apply problem-solving skills in analyzing accounting financial statements.
- Use computerized accounting procedures in preparing accounting records.
- Identify and apply procedures used in accounting control systems.
- Identify and apply procedures used in management and cost accounting systems.
- Identify and apply procedures used in not-for-profit accounting systems.